

WALPOLE HIGHWAY PARISH COUNCIL MEETING

Time & Date of Meeting: 1930 Tuesday 25 June 2024

Location of Meeting: Walpole Highway Village Hall

Subject: Annual Meeting

Attendees: Parish Councillors –Andrew Melton (AM), Gloria Joiner (GJ)

Sheila Hillier (SMH), Richard Housden (RH)

Elizabeth Jackson (EJ), Helen Waters (HW)

Clerk – Gillian Barnes (GB)

Apologies – Simon Huggins. County & Borough Councillor Julian Klrk

REF

49/24 Apologies were received and accepted from Councillor S .Huggins.
Absent Councillor A. Clifton.

50/24 Declaration of Interest regarding agenda Items. None

51/24 Minutes of the meeting held on 21 May 2024 were approved.

52/24 Matters arising from the minutes. Bus stop sign outside Stockhill Square has been removed

53/24 Public Participation -- meeting suspended (7.45pm) to allow public participation and comment

- SMH thanked AM for cutting the verges at School Road.
- GJ Confirmed that she has retired from the governing body of Walpole Highway School.
- EJ confirmed that the Speed watch site for Lynn Rd would be outside Highway Farm along with others at Mill Road, Hall Road, & School Road. Training date still to be agreed
- Report to NCC damaged roadsides opposite Newton Hall & Trinity Rd / Hall Rd junction. Potholes and cracked surfacing Mill Rd/ Lynn Rd junction. Loose manhole cover Lynn Rd Junction with Ratten Row.

Meeting resumed (8.05pm)

54/24 Planning

- to receive notice of planning consent consent 24/00448/F single storey rear / side extension, alterations to dwelling and formation of a new access Anfield, School Rd.
- to note proposed planning update sessions on 12th Sept 2024 5.30-7.30pm and 19th September 2024 4-6pm. Both to be held at the Town Hall, Kings Lynn.

55/24 Accounts and Audit for year ending 31.03.2024

- I. accounts for year ending 31.03.2024 were received and approved
- II. Certificate of Exemption for year ending 31.03.2024 was approved and signed by Council
- III. Internal Audit report was received. There were no issues arising from the internal audit report.
- IV. Annual Governance Statement for year ending 31.03.2024 was approved and signed by Council
- V. Accounting statements for year ending 31.03.2024 were approved and signed by Council

56/24 Financial regulations. Clerk preparing new financial regulations following change of banking mandate and adoption of internet banking.

57/24 Schedule of payments approved

Clerks salary qtr. 06/24 £1127.28

HMRC PAYE £281.60

Clerks expenses qtr. 06/24 £170.01

Walpole Highway Village Hall £20.00

58/24 Playing Field. Agreed to apply for an estimate for safety surfacing under the trim trail.

59/24 Gov.domain application. Agreed address as walpolehighway-pc.gov.uk. Noted that the website will not be available for updating in early July due to an upgrade by NALC.

60/24 Photographic portrait of King Charles III. The portrait has been received and as previously agreed will be hung in Walpole Highway Primary School.

61/24 Correspondence. Items received for information

- NCC - Smeeth Bank Right of Way modification order & notice of hearing (clerk to be advised if attending)
- Safety of lithium ion batteries – ebikes and scooters (agreed to register support for the bill)
- Good Councillor's Guide 2024 NALC

62/24 Date of next meeting July 23, 2024.

Signed



Date 23.7.2024