

WALPOLE HIGHWAY PARISH COUNCIL MEETING

Time & Date of Meeting: 1930 Tuesday 20 May 2025

Location of Meeting: Walpole Highway Village Hall

Subject: Annual Meeting

Attendees: Parish Councillors – Andrew Melton (AM),
Sheila Hillier (SMH), Andrew Clifton (AC) Richard Housden (RH)
Elizabeth Jackson (EJ), Gloria Joiner (GJ) Helen Waters (HW)
Clerk – Gillian Barnes (GB)
Apologies – Simon Huggins

REF

56/25 Apologies were received and accepted from Councillor S. Huggins

57/25 Election of Officers

Chairman Andrew Melton (pp. SMH, seconded AC). All agreed.
Vice-Chairman Sheila Hillier (pp. AC, seconded GJ). All agreed.
Declarations of Office completed

58/25 Appointment of RFO – Clerk, Gillian Barnes. All agreed

59/25 Declaration of Interest regarding agenda items. None

60/25 Minutes of the meeting held on 22 April 2025 were approved.

61/25 Matters arising from the minutes.

It has been confirmed that planning consent is not required for the standing of a mobile home within the residential curtilage of a property providing it is for the ancillary use of the family eg bedroom, study and that the utilities are billed to and paid by the host property.

62/25 Planning

Application noted

- **23/00237/NMA** Ivy House, West Drove South -Non-Material amendment to application MATERIAL AMENDMENT TO APPLICATION Proposed single and two storey extension

Applications recommended for consent

- **25/00782/LB** Barn west of Faulkner House, West Drove North Listed Building – proposed barn conversion to residential dwelling.
- **25/00776/F** Eilan Mill Road. Householder- Single storey lean too side extension.

Notices of Decision Received

- **25/00336/F** Ivy House West Drove South. Householder- Extension and alterations to existing Annexe

KL & WNBC Planning update sessions via Microsoft Teams will take place on 12 & 20 June 2025. AM & GJ expressed interest in attending. GB to forward details

63/25 Council Policies including standing orders, financial regulations and risk assessment. GB updating

64/25 CIL Return completed, authorised by Chairman for return to Borough Council. balance as at 31.03.2025 £2745.23.

65/25 Accounts approved for payment as per schedule

Supplier	Invoice details	Total £	Value £	VAT £	PAYE
WH Hall	May mtg	20.00	20.00	Nil	
Nurture	Inv 1 Mid 363416 Apr	181.92	151.60	30.32	
K&M Lighting	Inv 9182 qtr 04/25	280.76	233.97	46.79	
K & M Lighting	Inv 9349 qtr.07/25	280.76	233.97	46.79	
Zurich Ins	Inv 543380565	665.43	665.43		

66/25 Correspondence to note items received

- Healthwatch 16 May 2025
- KL&WNBC Electricity Supply RTS Switch off 30 June 2025
- National Grid - Eastern Green Link (EGL 3) and Eastern Green Link 4 (EGL 4) – Stage 2 Statutory Consultation under Section 42 of the Planning Act 2008 and the Infrastructure Planning (Applications: Prescribed Forms and Procedures) Regulations 2009 (the APFP Regulations), as amended by The Infrastructure Planning (Miscellaneous Provisions) Regulations 2024.
- NCC Temporary closure of Smeeth Rd 28-30 May 2025. AWA works

67/25 Community Speed watch. Chairman gave a report on the first results obtained from SAM 2 camera (30 April 2025 – 10 May 2025) located at west bound end of Lynn Road outside The Coppins. Average speeder around 35mph. Maximum speed 65mph on 10 May 2025. What was surprising was the total vehicle count 21,797. Next location to be tested Mill Road. Clerk to find out where to report findings if police attendance required.

68/25 Public Participation - meeting suspended 8.45pm to allow public participation and comment

There were no County or Borough Councillors in attendance.

- HW has noticed that dog fouling has increased. EJ to carry out more stencil reminders
- AC reported that road subsidence o/s Bush Cottage had still not been repaired
- SMH reported that Cornsea footpath / hedge still not cleared

Meeting resumed 8.55pm

69/25 Date of next meeting - Clerk requested if this could be brought forward to 17th June 2025.

Agreed

Signed



Date

17/6/25