

WALPOLE HIGHWAY PARISH COUNCIL MEETING

Time & Date of Meeting: 1930 Tuesday 17 June 2025

Location of Meeting: Walpole Highway Village Hall

Subject: Ordinary Meeting

Attendees: **Parish Councillors –**Andrew Melton (AM),

Sheila Hillier (SMH), Andrew Clifton (AC) Richard Housden (RH)

Elizabeth Jackson (EJ), Gloria Joiner (GJ) Helen Waters (HW)

County and Borough Councillor Jullian Kirk (JK)

Clerk – Gillian Barnes (GB)

Apologies – Simon Huggins

REF

70/25 Apologies were received and accepted from Councillor S. Huggins

71/25 Declarations of Interest regarding agenda items. AM, AC and HW as trustees of the Tweedy Almshouses declared an 'other' registrable interest in Agenda item 8 and will take no part in the discussion or vote

72/25 Minutes of the meeting held on 20 May 2025 were approved as a true record

73/25 Matters arising from the minutes.

- EJ has made 3 'Please clear up after your dog notices' and posted them at Stockhill Square, Manor Farm and pedestrian entrance to playing field.
- Mill Bank subsidence outside Bush Cottage has been repaired
- Cornsea footpath being cut 'today'.

74/25 Planning

Planning application received since last meeting.

Noted and approved

25/00873/F Householder 18 Mill Lane WH. Retrospective application for installation of external cladding.

75/25 Accounts and Audit for year ending 31.03.2025

- i. Accounts for year ending 31.03.2025 were received, examined, approved and signed by Council
- ii. Certificate of Exemption for year ending 31.03.2025 was approved and signed by Council
- iii. Internal Audit report was received. There were no issues arising from the Internal Audit report
- iv. Annual Governance Statement for year ending 31.03.2025 was approved and signed by Council
- v. Accounting statements for year ending 31.03.2025 were approved and signed by Council.

76/25 Council Policies including standing orders, financial regulations and risk assessment. GB is updating We will now need an IT policy and there are others we should consider adopting. Drafts will be circulated for consideration before formal adoption.

77/25 Request for donation from Tweedy Almshouse Charity. A request for a temporary loan for £100 towards the insurance of the almshouses was considered and it is the intention of the trustees to repay it when funds from an investment fund become available. Agreed to grant the request (Section 137)
The Clerk, as the Council's representative on board of trustees, stated that progress was slow in the transfer of the almshouses to Freebridge Housing Association as consent from the Charity Commission was still waited for the disposal of designated land. The trustees had forwarded response to the Commissions enquiries on the 8 May 2025.

78/25 Accounts approved for payment as per schedule

Supplier	Invoice details	Total £	Value £	VAT £	PAYE
WH Hall	June meeting	£20.00	£20.00		
NCC WH School	Inv 62 10.06.2025Adult De fib pads	75.95	75.95		
Nurture	Inv 1 Mid 365091 May	181.92	151.60	30.32	
D.J .Newton	Internal Audit fee	80.00	80.00		
Tweedy Almshouses	Donation Section 137 Minute ref 77/25	100.00	100.00		

79/25 Correspondence. Items received for information

- Local Government reorganisation KL&WNBC preference
- Local Government reorganisation NCC preference
- Your News 13th June
- National Grid Grimsby-Walpole Stage 2 Consultation 11 June – 6 Aug 2025
- NCC Notification of Adoption of Norfolk Minerals and Waste Local Plan
- National HighwaysA47 Safety improvements Roadworks update

80/25 Community Speed watch. EJ reported that they had carried out 3 sessions in May when 16 vehicles had been caught speeding. This has led to the issue of 11 first offender letters and one second offender letter. On some occasions there is not always time to accurately record the full details required for the issue of offender's letters. SAM 2 Camera is progressing around the approved locations. AM continuing to examine the range of reports that can be obtained from the data collected. Total number of vehicle movements registered remains surprisingly high.

Clerk confirmed that redacted SAM 2 camera reports could be shared by emailing police SNT team at Terrington.

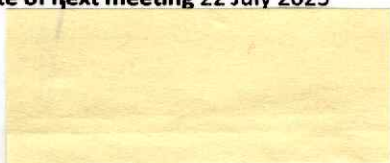
81/25 Public Participation -meeting suspended 8.35pm to allow public participation and comment

- JK highlighted the different stances taken by County and Borough Councils re local Government reorganisation
- Tree has not been cleared from Footpath No 7. JK suggested contacting Graeme Bygrave at NCC
- Litterbin installation and dog bin repairs GB to contact KL&WN BC
- Email received from Parishioner detailing dangerous potholes in road at Mill Lane. Clerk has already reported to NCC.

Meeting resumed 8.50pm

82/25 Date of next meeting 22 July 2025

Signed



Date

22/7/25.