

WALPOLE HIGHWAY PARISH COUNCIL MEETING

Time & Date of Meeting: 1930 Tuesday 9 sept 2025

Location of Meeting: Walpole Highway Village Hall

Subject: Ordinary Meeting

Attendees: **Parish Councillors** –Andrew Melton (AM), Sheila Hillier (SMH), Andrew Clifton (AC)

Gloria Joiner (GJ) Helen Waters (HW) Simon Huggins (SH) Richard Housden (RH)

County and Borough Councillor Jullian Kirk (JK)

Clerk – Gillian Barnes (GB)

Apologies – Elizabeth Jackson

REF

96/25 Apologies were received and accepted from Councillor E. Jackson

97/25 Declarations of Interest regarding agenda items. None

98/25 Minutes of the meeting held on 22 July 2025 were approved as a true record

99/25 Matters arising from the minutes.

- NCC Parish P/ship scheme -agreed to look at improvements to parish footpaths FP6 & FP7. Clerk to contact NCC about removal of fallen tree and gate.
- Location of litterbin – Councillors to look at alternative location in Lynn Road and HW to offer providing a smaller bin to Post Office with emptying to be their responsibility.

100/25 Planning

Planning applications received since last meeting. For information

- **25/01172/DISC_B** Tweedy Almshouses, School Road DISCHARGE OF CONDITIONS 1, 4 AND 5 FROM PLANNING PERMISSION **25/01172/F** - Variation of condition 2 of planning permission **22/01262/F**- Single storey extension to rear and alterations to the layout at the front of the Almshouses.

to receive notices of decision, consent given

- **25/01172/F** Tweedy Almshouses School Rd -single storey extension to rear and alterations to the layout of the front of the Almshouses
- **25/00991/F** 15 Mill Lane – single storey rear extension, existing walls to be upgraded with external wall insulation. Dormer loft conversion.

101/25 Council Policies. Agreed to adopt the following new policies

- Walpole Highway Parish Council IT policy
- Walpole Highway Parish Council Biodiversity Policy
- Walpole Highway Parish Council Councillor Expenses Policy

102/25 Accounts approved for payment as per schedule

Supplier	Invoice details	Total £	Value £	VAT £
WH Hall	Sept mtg	20.00	20.00	Nil
NALC	Web site fee	70.00	84.00	14.00
Nurture	Inv 1 Mid 366429 August	196.48	163.73	30.32
K&M Lighting	Streetlight Aug - Oct	280.76	233.97	280.76

N Power street light invoices. The council had not been invoiced for electricity whilst migration regarding unmetered supplies from non- half hourly to half hourly had taken place. Invoices Mar- Aug have now been received amounting to £1043.71 will be taken by Direct Debit on 12th September 2025.

103/25 Correspondence received from Ardent EGL 3 & 4. Confirmation required that Walpole Highway allotments were outside the boundary of the works. Clerk confirmed by email.

104/25 Correspondence previously circulated – for information only

- Invitation to West Norfolk National Police Memorial Day Sunday 28 September 2025
- Local Government Re-organisation Briefing Session 11 September 2025
- KL&WNBC Warmer Homes Grant
- Office of Police & Crime Commissioner Bystander Training
- Councillor Kirk October Newsletter
- KL&WNBC Chamber of Commerce & Environmental Quality Team
Climate Change Expo 23 September 2025

105/25 Community Speed watch. The latest Community Speedwatch recorded 10 offenders.

The SAM 2 camera is currently deployed at Lynn Road and the Chairman is to forward data to the police at Terrington SNT.

106/25 Public Participation -meeting suspended 8.20pm to allow public participation and comment

- Cornsea foot path SMH again requested ivy and weeds be cleared. SH will carry out work
- Footpath eastbound from village to Fence Bank requires Cutting back and resurfacing. Report to NCC

107/25 Date of next meeting 14th October 2025

Signed

Date

21/10/25.